

Job Description

Job Title: Land Use Planning Manager
Job ID: 11474
Location: INDONESIA
Full/Part Time: On Demand
Regular/Temporary: Regular

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OFFICE LOCATION

Based in: Berau

ABOUT US

The Nature Conservancy is the world's leading conservation organization, working in all 50 states and more than 33 countries. Founded in 1951, the mission of The Nature Conservancy is to preserve the plants, animals and natural communities that represent the diversity of life on Earth by protecting the lands and waters they need to survive.

ESSENTIAL FUNCTIONS

The Land Use Planning Manager is responsible for the overall planning, coordination and implementation of a comprehensive land use planning program to protect natural areas and habitat for rare and endangered plants, animals and natural communities using the full range of land use planning & conservation tools and cooperative projects with national, provincial, and district government, conservation organizations and other partners as appropriate. S/he works closely and coordinates with a wide variety of Nature Conservancy staff, private individuals, and corporations in support of conservation goals. S/he is an expert in spatial planning & conservation techniques and advises the land use planning staff and government partners on the application of these tools for conservation advancement. The Manager supervises landuse planning staff working toward accomplishment of landuse goals.

BASIC QUALIFICATIONS

- BA/BS degree in natural resources management, conservation, business, law or another related field of study and at least 5 years experience in land conservation, real estate, law, business or related field.
- Experience working with a wide range of people, such as landowners, corporate executives and government officials.
- Experience negotiating complex agreements
- Supervisory experience.
- Experience in developing and managing multiple projects and timelines.
- Experience working with computers, including database management.
- Fluency in English and Bahasa (Indonesian) required.

ADDITIONAL JOB INFORMATION

KNOWLEDGE/SKILLS:

- Bachelors Degree in natural resources management, conservation, business, law or another related field of study and at least 5 years successful work experience in spatial planning, land conservation, real estate, law, business, or related field. Advanced degree may be required or preferred.
- Demonstrated ability to work efficiently and effectively with a wide range of people including local communities, industry executives, and government officials.
- Supervisory experience, including ability to motivate, lead, set objectives and manage performance.
- Knowledge of current trends and strategies in conservation and spatial planning.
- Successful experience in developing, directing and managing multiple projects and timelines.
- PC familiarity, including database knowledge, in order to maintain records related to land transactions.
- Fluency in English and Bahasa (Indonesian)

COMPLEXITY/PROBLEM SOLVING:

- Resolve complex problems independently with minimal supervision. Experiment to find creative solutions.
- Analyze situations, evaluate alternatives, and implement solutions. Perform non-routine analysis, research and follow-through.
- Design, implement, and direct multiple complex projects, setting and meeting deadlines and ensuring program accountability.
- Direct and monitor the progress of work groups toward achieving protection goals.

DISCRETION/LATITUDE/DECISION-MAKING:

- Make sound decisions based on analysis, experience and judgment. Decisions will affect other staff in program area and may affect the organization as a whole.
- Perform in high stress situations under minimal and frequently distant supervision

RESPONSIBILITY/OVERSIGHT –FINANCIAL & SUPERVISORY:

- Plan and direct work on protection projects; recruit and supervise staff and interns as needed or as funding is available. Responsible for performance management, training, and development.
- Financial responsibility will include developing and working within a budget to complete projects, negotiating and contracting with vendors, and monitoring annual budget as needed to ensure appropriate spending limits.

COMMUNICATIONS/INTERPERSONAL CONTACTS:

- Communications with a wide range of people (staff, the public, conservation partners, government agencies, landowners and donors) may have an impact on the public image of The Nature Conservancy.
- Ability to function productively as a leader or member of a work team.
- Communication and presentation skills; ability to persuasively convey the mission of TNC to diverse groups including land owners, community groups, agency partners, government officials, donors and board members.
- Demonstrated ability to bring negotiations to closure.

WORKING CONDITIONS/PHYSICAL EFFORT:

- Ability to work effectively under pressure and meet deadlines.
- Willingness to work long and sometimes irregular hours.
- Ability to perform tasks requiring physical exertion, outdoors, in all weather conditions and on difficult and sometimes hazardous terrain.
- Work requires extreme physical exertion and/or physical strain to the point of physical fatigue. Work environment may involve exposure to job hazards where there is a high possibility of injury.
- Ability and willingness to travel frequently and on short notice, sometimes on weekends.

BENEFITS

The Nature Conservancy offers competitive compensation, excellent benefits, flexible work policies and a collaborative work environment. We also provide professional development opportunities and promote from within. As a result, you will find a culture that supports and inspires conservation achievement and personal development, both within the workplace and beyond.

HOW TO APPLY

Please submit resume and cover letter as one document no later than October 30, 2009.

Visit www.nature.org/careers/, click View Positions and search for this listing by the position title and/or location. All resumes (CVs) and cover letters must be submitted through The Nature Conservancy's online application system. Please attach them to your application as one document.

If you are having technical problems with the site or application process, contact applyhelp@tnc.org and include job opening ID. Note: Please do not send questions related to specific positions to this e-mail address as they will not be able to be answered.

All sections of online application must be completed (e.g. work experience, education and language skills, even if information is included in resume), to be considered for a position.

Job ID #11474

EOE STATEMENT

The Nature Conservancy is an Equal Opportunity Employer.

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